

**CAZALYS CAIRNS
LIMITED
ACN 054 194 973**

**JUDICIARY
CHARTER**

Version History

<u>Version Number</u>	<u>Date of Board Resolution</u>
Version 1	17/10/2022 - Cazalys Cairns Limited
Version 1	24/10/2022- South Cairns Sports Club
Version 1	26/10/2022 - Trinity Beach Sports Club

1. PURPOSE OF THE JUDICIARY

1.1 The purpose of the Judiciary is to carry out the responsibilities which are delegated to the Judiciary under the Constitution, namely to consider, and if necessary, deal with Members referred to the Judiciary for alleged misconduct.

2. APPOINTMENT AND ROLE OF THE CHAIR OF THE JUDICIARY

2.1 The Board of Cazalys shall appoint a Chair for the Judiciary who will assume the role of Chair at any meeting of the Judiciary for a period of 12 months.

2.2 Should the Chair be absent for any reason, the members of the Judiciary in attendance shall elect a Chair for that meeting.

2.3 The Chair will be responsible for ensuring:

- a) That the Judiciary runs efficiently, effectively and fairly including liaising with Management as required;
- b) That outcome reports from the Judiciary are provided to the Boards; and
- c) Feedback from the Board of Cazalys is considered in the conduct of the Judiciary.

3. MEMBERS OF THE JUDICIARY

3.1 On each occasion that the Judiciary meets to undertake the above Purpose, it will comprise three persons being:

- a) Any person/s who is not a Director of Cazalys, if the Board of Cazalys has so resolved they may be appointed to the Judiciary;
- b) Any Director/s of Cazalys.

3.2 The Judiciary will meet as often as necessary, but generally monthly.

4. DECISIONS OF THE JUDICIARY

4.1 Decisions of the Judiciary will be by a simple majority vote of sitting Judiciary members.

4.2 Where the Judiciary cannot resolve a decision by simple majority, the Chair will determine the decision of the Judiciary.

5. TERM OF JUDICIARY MEMBERS

5.1 For any person appointed to the Judiciary who is not a Director of Cazalys, their appointment shall take effect for a period of 12 months.

5.2 Whilst the Board of Cazalys may extend the term of such person generally such term shall not be extended beyond a total period of 3 years.

6. GENERAL INFORMATION

- 6.1 The Chair of Cazalys and the general manager will induct the members of the Judiciary including in relation to the below.
- 6.2 Members of the Judiciary must read and understand any code of conduct and policies on the websites or as provided to the members of the Judiciary. Any questions or suggestion can be sent to the Administration Officer, General Manager or the Chair of Cazalys as required.
- 6.3 Judiciary packs will be emailed, and a paper copy left at reception by the Friday morning before the meeting. CCTV will be shown by the Duty Manager.
- 6.4 Once the Judiciary cases are reviewed, if members of the Judiciary have any questions, they may discuss them with the Administration Officer, General Manager, or the Chair of Cazalys as required.
- 6.5 The Judiciary will ensure they understand Cazalys report about the alleged incident and any training systems that Cazalys has in place and advise Management or the Chair of Cazalys of any questions or concerns.
- 6.6 The Member will have an opportunity to present their case in person to the Judiciary but are not required to do so. If a Member attends to present their case, the members of the Judiciary may ask questions or ask for comments from the Member. The members of the Judiciary will then fully consider the Member's case and make a decision.
- 6.7 Security is on from 6pm. A member of the Judiciary may end the meeting if there is significant aggression by the Member or as otherwise required. The members of the Judiciary can instruct the security or Duty Manager to inform the Member to leave the Club, if deemed required.
- 6.8 Any management agreement Club Board will approve via a resolution of this charter. The management agreement Club Board will approve policies, and constitution on their websites as required.

Ends.